

EXHIBITOR " \ \ u= # \ † - k ° 8 - SERVICES FORM - @ \ 8 ° 8 - SECURITY ' 00



@ \ 8 - o - # y k @ ' 00 # is pleased to offer high-quality **EXHIBITOR BOOTH COVERAGE SERVICE** for those exhibitors who desire booth coverage for their individual booths beyond the level arranged by Show Management. Please direct inquires and orders regarding this service to:

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BOOTH # _____

Exhibitor Information Full Payment is due on the estimated total cost of service **MUST** be received **PRIOR** to acceptance of order.
 Payments will be accepted in the form of: Credit Card or Corporate Check

<p>Email Completed Orders to: (Preferred) Xca [U ^ Y ^] 4 Jb [U YgYW f] m W e a *****</p> <p>Fax Completed Orders to: (2* +L) ') ()</p>	<p>Mail Checks to: @ ° o ° 00 # h ° o ° o ° h ° ° ° °</p>	<p>Please enclose a copy of the booth order form to allow accounting department to properly allocate the payment.</p>
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Complete/update your company information below. Please type or print clearly

<u>COMPANY NAME</u> _____		<u>COMPANY CONTACT FOR BILLING PURPOSES</u> _____	
<u>STREET ADDRESS</u> _____		<u>CITY</u> _____	<u>STATE</u> _____
<u>PHONE</u> _____	<u>FAX</u> _____	<u>WEB</u> _____	<u>EMAIL</u> _____
Please list below any additional onsite contacts and phone numbers:			<u>PO#:</u> _____ (Not Required)
<u>NAME/PHONE</u> _____	<u>NAME/PHONE</u> _____	<u>NAME/PHONE</u> _____	

DEPOSITS AND PAYMENTS We understand this Booth Coverage order becomes a binding contract when accepted by @ \ 8 - o - # y k @ ' 00 # We agree to abide by the attached Term and Conditions detailed on the 2nd page of this

<p>Full payment of the booth order fees must be received within 14 days of the executed Exhibitor Booth Coverage Order Contract.</p> <p>All orders submitted without a FIFTY PERCENT (50%) deposit will not be processed and coverage will not be provided until payment is received.</p> <p>Important: Exhibitor hereby irrevocably and unconditionally authorizes INGAGE SECURITY, LLC to automatically charge Total Deposit upon acceptance of contract on or before services begin.</p>	<p style="text-align: center;">ALL SECTIONS MUST BE COMPLETED BELOW TO PROCESS CREDIT CARD PAYMENT</p> <p><input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX</p> <p>Credit Card Number : _____ Exp. Date: _____</p> <p>Authorized Signature: _____</p> <p style="text-align: right;">_____ Date</p> <p>(Print name as it appears on card) _____ Title</p> <p>_____ Street Address</p> <p>_____ City _____ State _____ Zip</p> <p>If this authorization is for a deposit, would you like -B; 5; 9 ° 9 7 1 F + M E @ @ to charge the balance due at the end of the event? <input type="checkbox"/> Yes <input type="checkbox"/> No, Please bill me per contract terms</p>
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RATES

BOOTH STAFF:	\$ 13/hour; applied to all orders received 15 days prior to the first Move In day or earlier
BOOTH STAFF:	\$ 15/hour; applied to all orders received 14 days OR FEWER PRIOR to the first Move In day.
BOOTH STAFF:	\$ 17/hour; applied to all orders received on or after the start of the first Move In day
ARMED SECURITY	Call for Rate: applied to all orders received at least 10 days prior to the event NO ON-SITE ORDERS FOR ARMED OR POLICE OFFICERS.

Hours Requested: Please indicate what time you would like to have coverage arrive at the booth.
NOTE: All coverage will have 1/2 hour added to the post time for deployment (briefing, paperwork and arriving to location on time)

NOTE: Should INGAGE staff remain until a company representative arrives on-site? Yes No

Day/Date: _____	Post Time: _____	Day/Date: _____	End Time: _____	Total Hours: _____
Day/Date: _____	Post Time: _____	Day/Date: _____	End Time: _____	Total Hours: _____
Day/Date: _____	Post Time: _____	Day/Date: _____	End Time: _____	Total Hours: _____
Day/Date: _____	Post Time: _____	Day/Date: _____	End Time: _____	Total Hours: _____
Day/Date: _____	Post Time: _____	Day/Date: _____	End Time: _____	Total Hours: _____

Total Hours requested: _____
 Applied Rate: _____
 Total Due With Order: _____

1. Suspension of Service: Ingage reserves the right to discontinue preparation for service provision if the executed agreement and payment are not received as set forth. This shall be enforced at the sole discretion of Ingage management.

2. Change of Scope of Work: Ingage performs its scheduling on an advance basis; this allows us to best serve you by ensuring the staff allocations you require are met without exception. However, as we must deploy resources as efficiently as possible, all requests for changes in scope of work or staffing requirements must be received by Ingage with as much advance notice as possible.

3. Non-Fraternization: Ingage Security, LLC policy is to avoid misunderstandings, complaints of favoritism, possible claims of sexual harassment and the related issues stemming from decreased employee morale and dissention which can result from certain personal relationships between employees, event staff and attendees. Accordingly, all Ingage personnel are prohibited from fraternizing or becoming romantically involved with any and all ownership, management, employees, volunteers, vendors and/or partners of _____, their attendees, affiliates, subsidiaries, clientele, support staff and so forth. Any violation of this provision will result in immediate removal from the site and suspension for all duties.

4. Late Fees: The following fee structure (6% per each Ten Days Overdue, and an additional 6% for every Seven Days to follow until balance is cleared) shall be enforced for any and all overdue balances. "Overdue" shall be defined as any and all monies due not received by the terms and conditions per this agreement. Ingage reserves the right to discontinue any and all service until all owed amounts are reconciled.

5. Hold Harmless: Client agrees to release, indemnify and hold harmless Ingage, its employees, agents, contractors, and suppliers against any and all losses, accidents, damages, injuries, expenses, and claims resulting in whole or part, directly or indirectly, from the provision of services listed herein; except for intentional acts and/or negligence committed by Ingage.

Ingage agrees to release, indemnify and hold harmless Client, its employees, agents, contractors, and suppliers against any and all losses, accidents, damages, injuries, expenses, and claims resulting in whole or part, directly or indirectly, from the provision of services listed herein as described as Ingage's responsibility; except to negligence by Client.

